



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Regional Office, Darjeeling
2nd Mile, Sevoke Road, Siliguri.-734001
Ph : 0353-2542788, 2540571

Registered Office: "Bidyut Bhavan", Block – DJ, Sector – II, Bidhannagar, Kolkata – 700 091
Telephones: 033 2359 1930 to 1940; Fax: 033 2359 1954; Website: www.wbsedcl.in Corporate
Identity Number (CIN): U40109WB2007SGC113473

NOTICE INVITING e-TENDER

NIT No.: RM/DR/CIVIL/e-Tender/2022-23/01

Date: 01.04.2022

Online percentage rate e-Tenders in two parts are invited by the **Regional Manager, Regional Office, Darjeeling** from eligible, bona fide, resourceful and experienced contractors of State/Central Govt., State/Central Govt. Undertaking, Statutory Bodies constituted under the statute of Central Govt. for under mentioned work as per specified terms, conditions and specifications.

Sl. No	Name of Work	Estimated Value(Rs) (Incl. CESS but Excluding GST)	Cost of Tender Paper (Rs.)	Earnest Money Deposit (EMD) Rs.	Completion Time
A	Day to Day annual tit bit repair and maintenance of all quarters including sanitary, plumbing and allied works within Siliguri Power House Complex, Siliguri, WBSEDCL	6, 50,000.00	Nil	13,000.00	365 (Three Hundred & Sixty Five) Days

1. Intending bidder should download the tender documents from the website <http://www.wbtenders.gov.in> directly with the help of Digital signature Certificate. Necessary Earnest Money Deposit (EMD) should be remitted via online mode through eTender portal/or BG as narrated in Clause No. 11 of "Instruction to the Bidder."

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in>. (Details of which has been narrated in "Instruction to Bidders") as per Schedule stated in Sl. No. 08 of this NIT.

3. Eligibility criteria for participation in tender:

- The bidder must have successfully completed similar works during last 7 (Seven) years from the date of this Notice Inviting Tender under the authority of State/Central Government, State/Central Government Undertakings, Statutory Bodies constituted under the statute of Central/State Government, subject to fulfillment of the following criteria:

(a) Three similar completed works each having executed cost not less than 40% of the total estimated cost in a single contract,

OR

(b) Two similar completed works each having executed cost not less than 50% of the total estimated cost in a single contract,

OR

(c) One similar completed work each having executed cost not less than 80% of the total

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estimated cost in a single contract. [Non-statutory Documents]

- ii. Average annual turnover during last three years shall not be less than 30% of the estimated cost. [Non-statutory Documents].
- iii. Working capital in preceding year of bid submission shall not be less than 30% of the estimated cost. [Non-statutory Documents].
- iv. In case documents certifying credit facility from a scheduled Bank is submitted, the requirement given in 3. (iii) shall be judged by adding available credit facility and working capital taken together. [Non-statutory Documents].
- v. Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory (3CA/3CB and particulars are reported in the Form 3CD u/s 44AB of Income Tax Act'1961). For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures for last five years. [Non-statutory Documents].
- vi. All categories of prospective Bidders shall have to submit valid copies of up to date Professional Tax receipt Challan, E.P.F. Registration, E.S.I. Registration (Wherever applicable), GST Registration Certificate, PAN Card, Trade License in respect of the prospective Bidder and Income Tax Return for last three years, Information (If any) regarding any past and current litigation with WBSEDCL/WBSETCL/Govt/PSU in which bidder is involved, the party's concerned and disputed amount.

vii. Registration certificate of Firms/Entities:

- a) Proprietorship Firm (Trade License),
- b) Partnership Firm (Partnership Deed, Trade License),
- c) Ltd Company (Incorporation certificate, Trade License),
- d) Co-operative Society (Society Registration copy, Trade License). [Statutory Documents].

NB: Any MOU/Temporary Agreement/Joint Ventures/Consortium/Any other arrangement to constitute an Entity having no statutory Registration Certificates (Non Permanent Establishment) beyond the above entities (mentioned in vii. a) to d) for the purpose of applying as prospective bidder will not be considered as valid document.

- viii. Neither prospective Bidder nor any of the constituent partners had been debarred to participate in any Tender by any Government Department/Semi-Govt./Govt. Undertakings/ Enterprise etc during the last 5 (five) years prior to the date of this NIT. Such debarment will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders) on Rs. 100 non-judicial stamp duly notarized by Notary Public.** [Non-statutory Documents]
- ix. The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders).** [Non-statutory Documents]
- x. No conditional / Incomplete Tender will be accepted under any circumstances.

- 4. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
- 5. No mobilization advance and secured advance will be allowed.

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6. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If found to have applied severally in a single job, all his offers will be rejected for that job.
7. Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).
8. Date and Time Schedule:

Sl.No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (Publishing Date)	08.04.2022 at 10.00 hrs
2.	Documents download/sell start date	08.04.2022 at 10.00 hrs
3.	Bid submission start date	08.04.2022 at 10.00 hrs
4.	Documents download End Date.	Upto 22.04.2022, 17:00 hrs
5.	Bid Submission closing date	Upto 22.04.2022, 17:00 hrs
6.	Last date of submission of BG (if EMD in form of BG is opted)	Upto 26.04.2022, 17:00 hrs
7.	Technical Bid opening date	Upto 27.04.2022, 15:00 hrs
8.	Financial Bid opening Date	To be intimated later

9. The Bidder at the Bidders own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The costs of visiting the site shall be at the Bidders own expense.
10. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
11. Prospective applicants are advised to note carefully the eligibility criteria for participation as mentioned in the NIT before tendering the bids.
12. Exemption from earnest money deposit (EMD) shall not be allowed under any circumstances.
13. Conditional / Incomplete tender will not be accepted under any circumstances.
14. Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above duly digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.
15. The intending Bidders are required to quote the rate online.
16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
17. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.
18. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is either Incorrect /



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manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.

18. The participating bidders may please note that the successful bidder shall have to submit an Indemnity Bond in the prescribed format before commencement of the work.
19. **CONTROLLING OFFICER:** The Divisional Manager, Siliguri Town Division, Siliguri, WBSEDCL shall be the Controlling Officer.
20. **SUPERVISING OFFICER:** The Divisional Engineer (Civil), Darjeeling Regional Office, Siliguri, WBSEDCL shall be the Supervising Officer for the work.
21. **NODAL OFFICER:** The Assistant Manager (HR & A), Siliguri Town Division, Siliguri, WBSEDCL shall be the Nodal Officer.
22. **Paying Authority:** The Assistant Manager (F & A), Siliguri Town Division, Siliguri, WBSEDCL shall be the paying authority.
23. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.
24. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

[Handwritten Signature]

(B Barman)
Regional Manager,
Regional Office, Darjeeling
WBSEDCL